

OFFICE OF THE DISTRICT & SESSIONS JUDGE, SRI MUKTSAR SAHIB

(Telephone No. 01633-261472)

PUBLIC NOTICE


Applications on plain papers with complete **bio-data** alongwith attested copies of relevant testimonials i.e. proof of qualification, date of birth, category belonging to, three passport size photographs out of which one should be pasted on the right upper side of the application, are hereby invited in the office of the undersigned on or before 24.03.2020 upto 5:00 P.M, for the posts of following categories. The qualification and other criteria to fill up these posts are as under :-

S.No	Name of the Posts	No. of Posts	Pay Scale	Minimum Qualification	Age as on 01.01.2020
1.	Process Server	Total= 01 (Ex-Serviceman=01)	Fixed monthly emoluments in the Pay scale of Rs.4900-10680/- + Rs.1650/- Grade Pay as per Punjab Govt. letter No. 7/204/2012- 4FP1/66 dated 15.01.2015 or as amended from time to time.	Should be Matriculate with knowledge of Punjabi language	18 to 35 years for General category as on 01.01.2020. Age relaxation to reserved categories, as per Hon'ble High Court and Punjab Govt. Instructions.
2.	Peon	Total= 05 (SC=02; General=01; BC=01; EWS=01)	Fixed monthly emoluments in the Pay scale of Rs.4900-10680/- + Rs.1650/- Grade Pay as per Punjab Govt. letter No. 7/204/2012- 4FP1/66 dated 15.01.2015 or as amended from time to time.	Should be Middle Standard with knowledge of Punjabi language upto middle standard.	

Notes

- 1) The post of reserve category will be offered to the candidates of General Category, if no candidate from the reserve category is found successful.
- 2) The incomplete applications and those received after due date shall not be entertained. This office will not be responsible for any postal delay or wrong delivery, whatsoever.
- 3) The number of said posts may increase or decrease as well as the date of test/interview of above mentioned posts can be canceled or postponed without any prior notice, in the event of any administrative reasons arising later on.
- 4) Candidate willing to apply for both post i.e. Peon and Process Servers will have to submit separate application for each post.
- 5) Interview for the post of Process Server will be conducted on 26th and 27th March, 2020 and interview for the post of Peons will be conducted on 30th and 31st March, 2020. Further, alphabetically schedule for interview will be uploaded on the official website of this office, later on (<https://districts.ecourts.gov.in/muktsar>).
- 6) No TA/DA will be paid to the candidates appearing for the test/interview.

- 7) Merely satisfying the eligibility criteria do not entitle any candidate to be selected. This office reserve the right to alter/ modify or change any of the terms and conditions including selection criteria etc. spelt out in the advertisement.
- 8) Before applying for the above said posts, the candidate should ensure that He/She fulfills eligibility criteria. This office shall rejects the applications not fulfilling the requisite criteria at any stage of Recruitment and if erroneously appointed such candidate shall be removed from the service.
- 9) No separate call letters for test/interview will be issued. The candidates are required to appear for test/interview of their own on the above mentioned dates.


District & Sessions Judge,
Sri Muktsar Sahib